

GUIDELINES FOR THE AUTHORS PREPARING A PAPER FOR the 11th ASPF (ASPF2010)

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Summary

This is a sample document providing information and instructions for authors preparing a paper for the 11th ASPF (ASPF2010). Please follow these instructions to prepare the manuscript. It is highly suggested to use this template to prepare your paper when using Microsoft Word. The PDF file will also be requested to be prepared for fear of the disorder of the manuscript in the Word file due to the computer-environment of the organizing committee.

Keywords: keyword 1, keyword 2, keyword 3

1. Contents

The paper must begin with the title, which is written in CAPITAL LETTERS, followed in a new line by the author's first name(s) and the author's last name(s). The affiliation is given in the next line, followed by a comma and the country.

A summary of 100 up to 200 words and maximum five keywords are obligatory. It is followed by the text, beginning with a short introduction and ending with some conclusions. This is concluded by the bibliography list and an appendix (optional).

2. Layout

2.1 Fonts

Please use **Times 11 pt for the text and bold fonts for headers.**

2.2 Margins and paper

There should be a top margin of 25 mm and a bottom, left and right margin of 25 mm, the only exception being the first page, where a 40 mm top margin is required. Neither text, nor figures or tables should be printed outside these margins. The camera-ready printout should be made on white DIN-A4 paper (297 mm x 210 mm).

2.3 Title of paper and authors

The title of the paper must be written in 16 pt bold and throughout with CAPITAL LETTERS. The author's name should include first name, middle initial (if any) and surname. It should be

written centered, in 14 pt bold fonts below the title. Author's affiliation should be written centered in 12 pt fonts. If authors come from different affiliations, please list the affiliations and connect them by superscript footnotes. Corresponding author must be marked by superscript “*”. Do not use academic titles (Prof., Dr. etc.). There is one line (11 pt) spacing between title and authors' names; two lines (22 pt) separate the authors' names and the "Summary" heading.

2.4 Summary and keywords

A summary of 100 up to 200 words must be written in 11 pt Times. Maximum five characteristic keywords must be written in 11 pt Times, and the line must begin with the word "Keywords" written in 11 pt bold Times. There is one line (11 pt) spacing between summary and "Keywords".

2.5 Spaces and paragraphs

The text is written single-spaced and each page is printed on a separate sheet of plain white paper. On the first page the base line of the title must be at a distance of 40 mm from the top of the page. Please print on **two columns** to a page.

2.6 Page numbers

Please notice that only papers with an even number of pages; **four or six pages** will be accepted.

2.7 Figures and tables

Figures and tables should be integrated in the text. **Figure 1** shows a sample of figure. Above the tables and under the figures there should be a table and a figure number, respectively, and a caption. The minimum font size in figures should be 6pt, the font type recommended is Arial, Helvetica, or a similar non-serif type.

Photos must be inserted as well-contrasted originals. Due to the bad reproduction of scanned photos, originals on photographic paper are preferred.

Please mark the top and the bottom of the original photo on its backside. The reproductions will be made in grayscale only. Therefore avoid colored prints or colored photos, please.

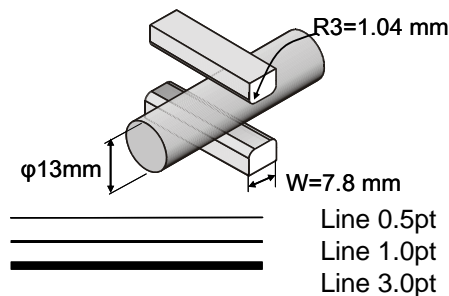


Figure 1: Sample of figure.

2.8 Equations

Equations should be prepared by the Equation Editor that is contained with MS WORD.

$$\sigma = \frac{P}{A_0} \quad (1)$$

2.9 References

References should be indicated in the text using consecutive numbers in square brackets, e. g. [1], [2,3], [1-3]. At the end of the manuscript, they should be cited as follows. For journals published not in English, the language must be specified as "(in Japanese)". See the sample.

- [1] Nakamura, T.: Recent Trends on Researches and Technologies in Forging Processes in Japan, Proc. 8th ASPF, (2003), pp. 10-17.
- [2] Kalpakjian, S., Schmid, S.R.: Manufacturing Engineering and Technology (4th Edition), (2001), pp. 340-368.

3. Copyright

Full responsibility for the paper rests with the author. You must have taken the necessary steps to obtain permission to publish the material and to use any material that might be protected by copyright.

4. Language

All papers must be prepared in English. If you are not a native speaker of English, we would respectfully request that your manuscript is carefully edited by someone whose mother tongue is English.

5. Deadline

Please send your manuscript in **both PDF (.pdf) and MS WORD (.doc or .docx) files** by e-mail to Prof. Kunio Hayakawa, by **August 31, 2010** at latest. Total file size **less than 5MB** is requested.

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6. Contact

If you have any questions concerning these guidelines, please contact Prof. K. Hayakawa.

7. WWW

11th ASPF website: <http://www.aspf2010.org/>

Please regularly check these pages for announcements by the ASPF.